

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
October 13, 2020
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Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Captain Tory Smith. The pledge of allegiance was recited. The pledge of allegiance was recited.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of September 8, 2020. All present voted yes.

Open Forum – No residents were signed in to speak and no residents emailed statements or questions.

Department Reports –

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection. Ms. Taylor provided a few highlights for Mr. Servizzi, including his very busy crew's participation along with the police in the Good Shepherd Walk-a-thon, two concurrent road projects underway, and leaf pickup beginning shortly.

Police Report

Lt. Enderle's report was included with the meeting packet and is available for public inspection. Captain Tory Smith reported on recent police participation in community events including a "birthday parade" and the Good Shepherd Montessori School Walk-a-thon.

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Mr. Taylor's report was included with the meeting packet and is available for public inspection. Ms. Taylor also provided highlights from Dustin Montgomery's Quarterly Report on Economic Development as Mr. Montgomery is quarantined for Covid reasons. Mr. Montgomery's report is on file and available for inspection.

Ms. Taylor also highlighted items from her report including praise for our hard-working service crew for carrying out a record number of projects including work to assist township restaurants extend outdoor dining season. Our Ohio Audit continues and should wrap up in the next few weeks; special thanks to Ms. Gray for all her hard work on this process.

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Department Reports – (cont.)

LMJF&R Fire District Report

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of services in Ridgewood or any other areas of the township. Analysis of response times in Mariemont, Columbia Township and Fairfax are being conducted as well as the exploration of mutual aid runs between Mariemont and Columbia Township all in order to determine the best and most efficient way to service the community.

Deer Park-Silverton Fire District Report –

Mr. Lamar reported that as of today no employees have reported any Covid symptoms due to outstanding safety measures. The district will open and staff a facility to distribute a Covid vaccine when available and they are sourcing new/improved equipment and grants to cover costs.

Trustees' Reports – Ms. Hughes thanked Ms. Taylor for the great job she is doing for the Township.

Mr. Lamar concurred and added his praise for Ms. Taylor's efforts to find funds to help our businesses. Mr. Lamar also mentioned that he attended the Good Shepherd Walk-a-thon and was impressed with the event.

Mr. Kubicki thanked the office staff and crew for all their impressive work. He also thanked Ms. Taylor for her incredible work finding funds to help our community and Mr. Lemon's financial stewardship in giving us the stability we have.

Communications –

- Brookstone Homes #14 of Top 25 Largest Home Builders in Region, Business Courier
- Fifty West's Bobby Slattery Selected for Goering Center 2020 Family & Private Business Awards, Business Courier "Undeterred: Our Most Resilient Business Leaders"

Motions –

Mr. Kubicki made a motion seconded by Mr. Lamar Authorizing the Administrator to enter into a contract with Ascend Personnel Services to hire a temporary seasonal service tech for peak fall leaf pick-up and winter snow/ice removal. All present voted yes.

In anticipation of the Resolution before the board Mr. Kubicki introduced members of the 50 West organization, Bobby Slattery Sr., Charlie Severe and Bobby Slattery Jr. Mr. Slattery Jr. spoke about what is happening in the area, including the Bike Trail and new Crosswalk. He thanked the Trustees for their efforts which have resulted directly in saving jobs. In looking for new ways to continue to save jobs in the winter months they researched the possibility of an Ice-Skating Rink and how a public/private partnership could accomplish job retention and benefit the community with an outlet for free participation.

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Resolutions –

Emergency:

Ms. Taylor provided the 1st and only reading of a Resolution Authorizing 2020 Economic Development Partnership with Fifty West Brewing Company LLC, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the **Resolution 20-38**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

One Reading Only:

Ms. Taylor provided the 1st and only reading of a Resolution to Supplement Res. 19-23, 2019 “Columbia Township 2020 Annual Appropriation” and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, and 20-35, 2020. Ms. Hughes made a motion, seconded by Mr. Kubicki to adopt **Resolution 20-37** All present voted yes.

Emergency:

Ms. Taylor provided the 1st reading of a Resolution Authorizing 2020-21 Hylant Commercial Property Agreement and Payment, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to adopt **Resolution 20-43**. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Accepting the 2021 Amounts and Rates as Determined by the Hamilton County Budget Commission, Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Lamar made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to adopt **Resolution 20-39**. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Amending Resolution 20-36 Requesting Hamilton County CDBG-CV Coronavirus Grant Funds for Restaurant Outside Dining Dedicated Areas, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-45**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

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Resolutions – (cont.)

Ms. Taylor provided the 1st reading of a Resolution Authorizing Columbia Township to Participate in Hamilton County's CARES Act Community Assistance Grant Program, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Lamar made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to adopt **Resolution 20-40**. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Authorizing Financial Assistance to the Community Improvement Corporation of Greater Cincinnati Under Ohio Revised Code 505.701 to Defray Expenses Related to Columbia Township CARES Act Projects, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-44**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution to Advance \$63,344 From the General Fund 1000 to CARES – Hamilton County Special Fund 2902 For Eligible Cares Act Expenses to Be Reimbursed Under the Community Assistance Program, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-41**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Emergency:

Ms. Taylor provided the 1st reading of a Resolution to Advance \$100,000 From the General Fund 1000 to CARES – CDBG Special Fund 2903 For Eligible Cares Act Expenses to Be Reimbursed Under the Hamilton County CDBG-CV Coronavirus Grant, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-42**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for September. All present voted to approve.

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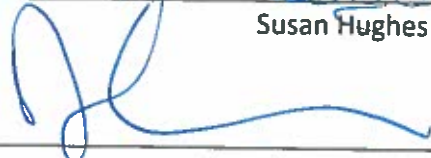

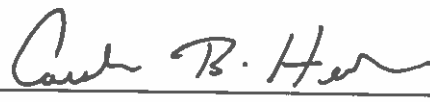
Announcements –

Ms. Hughes reminded everyone Halloween is still on.

Mr. Kubicki mentioned the Carriage House Car Wash Halloween event that funds Arts Wave.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment – Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

 _____ Susan Hughes	_____ Date
 _____ David Kubicki	_____ Date
 _____ Brian Lamar	_____ Date
 _____ Caroline Heekin	_____ Date