

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
March 13, 2018
Page 1 of 4**

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 6:00 p.m.

In attendance

Those Trustees in attendance were David Kubicki, Chris Kritikos. The Township Administrator Michael Lemon, Fiscal Officer Caroline Heekin and Lt. McElroy were also present. The pledge of allegiance was recited.

Approval of Minutes

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of February 13, 2018

All present voted yes.

Department Reports

Fire Inspector's Report

Mr. Wendell's report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

Police Report

Lt. McElroy's report was included with the meeting packet and is available for public inspection. Lt. McElroy also shared that his officers have been heavily monitoring Monning Place for speeding.

Fiscal Officer Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Mr. Lemon's report was included with the meeting packet and is available for public inspection.

Mr. Lemon highlighted several items including we are waiting for a quote from Great Parks for the extension of the Bike Path. Mr. Kubicki suggested a public meeting with William's Meadow residents to determine location. There is no additional information on the Medicinal Marijuana licenses; the plan was for one to be operating by September of 2018. The Madison Place Parking Study is finalized. We will schedule a work session to discuss details and to schedule public meeting. As we repair streets we can widen for parking as we go. There are no immediate plans as residents' input indicated no interest in "pocket parking spaces". We still

need more public input. The St. Patrick's Day celebration is moving forward thanks to the Trustees hard work; hopefully the weather will cooperate. We will need a resolution to

Administrator's Report (cont)

purchase four (4) Solar Speed Signs; one (1) to be placed in Madison Place, one (1) in William's Meadow and two (2) in Ridgewood. The signs will capture data in an effort to reduce speeding in our communities. We conducted a great deal of research to determine the best type of signs. We may expand the project or not depending on results. It is an important topic at all of our public meetings and therefore worth the effort.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees
Regular Meeting Minutes
March 13, 2018
Page 2 of 4

We will be audited very soon via AUP (Agreed-Upon Procedure) which is only offered to stable townships with good financial reports and can reduce the audit cost by up to 50 percent.

LMJF&R Report

Ms. Hughes attended a meeting and met all the board members. The board has applied for and received a grant offered by the Ohio Bureau of Worker's Compensation to assist fire departments obtain gloves and fire hoods that protect firefighters from cancerous elements on the job.

Trustees Report

Ms. Hughes attended the General Health District Meeting. Hamilton County remains in epidemic status for opioid addiction. The Board of Health has created the Harm Reduction Program to educate, distribute clean needles and Narcan and to do testing for pregnancy among other things.

Communications

- HCRPC: Letter advising adoption of Columbia Township Comprehensive Plan (2/5)
- Cincinnati.com: Article "Wooster Pike plans could make area 'economic and social hub' of Columbia Twp." (2/9)
- Cincinnati.com: Article "Keep eye out for changes at Ridgewater Plaza in Columbia Twp." (2/14)
- Cincinnati Enquirer: Article "Plans for Wooster Pike under wraps – for now" (2/16)
- Business Courier: Article "Ohio's medical marijuana program is "broken" and needs rebooted, group suing the state says" (2/23)
- Next Door: Posting "Hats off to our Columbia Township Road Crew" (2/28)
- Cincinnati Enquirer: Article "Many employers likely to bar medical pot use" (3/2)
- Cincinnati Enquirer: Article "Keep eye out for Ridgewater changes" (3/2)
- Cincinnati.com: Article "First annual St. Patrick's Day block party in Columbia Twp. to benefit bike trail" (3/6)
- HCP&D: Frank Ferris II Community Planning Award (3/8)

Mr. Lemmon added some highlights to the Communications. We received a letter from the Hamilton County Regional Planning Commission that they have accepted our Comprehensive Plan and commended us for a job well done. We also received a letter from Hamilton County Planning and Development Department that we were nominated for the Frank F. Ferris II Community Planning Award for the Comprehensive Plan; Silverton received the award but it was nice to be nominated. Mr. Lemmon also pointed out the nice recognition our road crew received on Nextdoor for their outstanding work this winter.

Resolutions

Mr. Lemon provided the 2nd reading of the Resolution Authorizing Township Administrator to Enter into an Agreement with the Deer Park-Silverton Joint Fire District for Fire Protection and Ambulance Services in the Silverton Fire District, Columbia Township, Hamilton County, Ohio. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt **Resolution 18-06**. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
March 13, 2018
Page 3 of 4**

Mr. Lemon provided the 2nd reading of the Resolution Establishing Just and Equitable Service Charges During the Period from October 2017 Through April 2018 in Connection with the Removal of Snow and Ice from Undedicated Township Roads. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt **Resolution 18-07**. All present voted yes.

Mr. Lemon provided the 1st reading of the Resolution Providing for and Authorizing Removal of Tall Grass, Weeds and Debris, Declaring a Nuisance for the Property Located at 5318 Ellmarie Drive, Dispensing with the Second Reading, and Declaring an Emergency (*Emergency*). Ms. Hughes made a motion seconded by Mr. Kritikos to suspend the rules. All present voted yes. Mr. Lemon provided the 2nd reading. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt **Resolution 18-08** All present voted yes. Ms. Hughes made a motion seconded by Mr. Kritikos to invoke the emergency clause. All present voted yes.

Mr. Lemon provided the 1st reading of the Resolution Authorizing Purchase of Four (4) TrafficLogix SP453ES Solar Power Radar Speed Signs, Including Data Collection, GSM Modem, Network Fee and Universal Bracket; and to Declare an Emergency. Ms. Hughes made a motion seconded by Mr. Kritikos to suspend the rules. All present voted yes. Mr. Lemon provided the 2nd reading. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt **Resolution 18-09**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kritikos to invoke the emergency clause. All present voted yes.

Old Business –
No Old Business was discussed.

New Business –

- Appointment of (2) TIRC representatives – Mr. Kritikos and Ms. Hughes will serve as TIRC representatives. Mr. Kubicki will serve as Alternate.
- 2016-2017 State Audit – Covered in Mr. Lemmon's report

Approve Payment of Bills, Bank Reconciliation and Financial Reports
Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for February, 2018. All present voted to approve.

Announcements – St. Patrick's Day celebration is Saturday; look for signs if the weather is too bad.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment – Mr. Kubicki made a motion seconded by Mr. Kritikos to adjourn the meeting. All present voted to adjourn.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees
Regular Meeting Minutes
March 13, 2018
Page 4 of 4



Susan Hughes

Date

David Kubicki

Date



Chris Kritikos

Date



Caroline Heekin

Date