

Joint Economic Development Zone – (JEDZ)  
Quarterly Meeting Minutes of April 11, 2015

---

**Columbia Township JED Zone Meeting Minutes**

<b>4.11.2014</b>	<b>5:00 PM</b>	<b>Columbia Twp Administration Building</b>
Meeting called to order by	Carson Shelton	
Secretary	Walter Raines	
Attendees	Carson Shelton, Jenny Kaminer, Michael Lemon, Susan Hughes, David Kubicki, Paul Davis, Steven Langenkamp	
Roll call	✓	
Pledge of Allegiance	✓	

**Approval and Signing of Minutes**

Carson Shelton

Discussion	Mr. Shelton presented the meeting minutes for the December 19, 2013 to the Board for their approval. There were no changes or deletions. All board members voted aye. No one voted nay.
Conclusions	The minutes from December 19, 2013 were approved.

Action Items: N/A	Person Responsible	Deadline
-------------------	--------------------	----------

**JEDZ Tax Administrator Report**

Walter Raines

Discussion	<p>Mr. Raines passed out handouts to all attendees with the topic of a review for the JEDZ. He reported to the Board that the business accounts began with 123 accounts and had grown to 146 at the time of the meeting. Although businesses were required to return a registration form to the JEDZ office within ten business days only 76 out of 146 had done so. Mr. Raines discussed that the Board should decide on what punitive action should be taken against businesses that don't comply. Mr. Raines also asked about what action that the Board would consider appropriate against businesses that fail to withhold taxes. Mr. Langenkamp expressed concern about appearing heavy handed if we were too aggressive and that we should move forward cautiously. Mr. Raines asked if the Township was going to attempt any additional notification specifically to the businesses via a newsletter or the website. Mr. Lemon mentioned that the Township had done informative advertising leading up to the election in November. Also, that the website had been filled with a section that provides complete information on the JED Zone. Mr. Raines asked if there was any Board opposition to exploring different methods to collect withholding taxes such as OBG/credit cards/ACH. There was no opposition to using any of these methods from the Board. Mr. Lemon asked if any bank accounts had been setup yet. Mr. Raines replied that he had not done so yet but would do so before the next Board meeting.</p> <p>Mr. Raines also reviewed JEDZ expenses via an expense worksheet. The expense information covered the time period of January - March</p>
Conclusions	Quarterly review of JED Zone topics completed.

Joint Economic Development Zone – (JEDZ)  
 Quarterly Meeting Minutes of April 11, 2015

---

Action Items	Person Responsible	Deadline
Process to check on any changes in employment for JEDZ businesses	Mike Lemon	TBD
Opening bank accounts for JEDZ – OBG/ACH/credit cards	Walter Raines	June mtg

- ✓ **Board of Directors Report/Comments** – None
- ✓ **Resolutions** – None
- ✓ **Old Business** – None
- ✓ **New Business** – None
- ✓ **Approve payment of Bills, Bank reconciliation and Financial Reports** – Mr. Shelton asked for a motion to approve. Motion to approve was placed by Mr. Langenkamp. Motion to approve was seconded by Ms. Kaminer.
- ✓ **Announcements** – Mr. Kawicki mentioned that there was new construction by UC Health in the JED Zone. Mr. Lemon said that the 1<sup>st</sup> phase for construction was slated for June/July time frame this summer. Mr. Lemon also said that there was another construction project for a new business next to Home Depot. Mr. Kawicki was hoping that the K-Mart building would attract some developers.
- ✓ **Signing of Minutes and Resolutions** – Board members
- ✓ **Discussion of other matters to come before the Board** – None
- ✓ **Establishing date for next meeting** – Proposed June 10, 2014 at 5:00 PM – Board agreed pending scheduling conflicts.
- ✓ **Adjournment** – Mr. Shelton asked for a motion to adjourn. Mrs. Kaminer made a motion to adjourn. Motion was seconded by Mr. Shelton.

<b><i>Approval</i></b>
<b><i>Signatures</i></b>
